

In this guideline we explain how to i.) register with ScienceOpen and how to ii.) submit an abstract via ScienceOpen for the upcoming "*cGMP*: *Generators, Effectors and Therapeutic Implications Conference*" in Lübeck, Germany (2024). We describe the process step-by-step (i. on pages 2-6 and ii. on pages 7 to 14) providing comprehensive screen shots and short explanations (in red letters or within red boxes).

Please read the following important information carefully before you proceed:

- 1) You will need your ORCID ID to register at ScienceOpen. If you do not have an ORCID ID you will be directed to <u>https://orcid.org/</u> during the registration to create an ID. To register at ScienceOpen and to create an ORCID ID will only take a few minutes of your time. If you are already registered at ScienceOpen you may skip pages 3 to 6, but please read all the information given on this page carefully.
- 2) Only the submitting author needs to register with ScienceOpen, but of course all authors may.
- 3) Upon review by the organizing committee your abstract is either declined, returned for correction or accepted. When the latter happens, your contribution will be immediately available via ScienceOpen with the **submitting author as corresponding author**. Note, that no changes are possible at this stage. Respective notifications will be sent to the submitting author before May 5, 2024.
- 4) Some abstracts will also be selected for oral presentation. In order to promote young scientists, we will usually get in touch with the <u>first author</u> (who may or may not be the corresponding author) of an abstract to offer them a slot in the program.
- 5) If questions arise or any point seems unclear to you, please contact Adrian Hobbs (a.j.hobbs@qmul.ac.uk).
- 6) Note that only abstracts (as poster or talk) from registered participants can be presented at the conference. Please visit our website and follow the conference registration procedure. Invited speakers must also use the tool to upload / to publish an abstract of their presentations.



Option #1: You <u>want to register</u> at ScienceOpen. Please check or copy-and-paste the following link to your browser to be directed to the registration. Please follow the registration process, which is explained on page 3 to 6.

## https://www.scienceopen.com/register?0

Option #2: You are <u>already registered</u> at ScienceOpen. Please check or copy-and-paste the following link to your browser to be directed to the login. Please follow the submission process, which is explained on page 7 to 14.

https://www.scienceopen.com/login\_redirect?referrer=https://www.scienceopen.com/login\_redirect %3Freferrer%3Dhttps://www.scienceopen.com/ с<u>GMP</u> LÜBECK 2024



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We encourage you to explore the platform and tailor it to your own needs, invite your colleagues and make new connections.

### Register for a ScienceOpen account

| 1                            | 2               | 3                    | 4    |
|------------------------------|-----------------|----------------------|------|
| Create a ScienceOpen account | Get an ORCID ID | Verify email address | Done |

### Create a ScienceOpen account

Enter an email address and password for ScienceOpen to begin the registration process.

Email \*: j.smith@example.org
Confirm email \*: j.smith@example.org again

Password \*: password

Confirm password \*: password again

#### Your disciplines \*: Add discipline

Please select 1 to 3 disciplines you are interested in.

Are you an author? If you are an author of academic articles, chapters, books, conference papers or posters, then please check this box, and verify your ORCID ID in the next step. If you are not an author, please give your name below as you would like it to appear in ScienceOpen profile.

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# 1.) Please enter the relevant details here

# 2.) You should check these two boxes

3.) You may check these two boxes

4.) Check "Create account" to be directed to the next step



Option #1: Please register with your existing ORCID ID and proceed to the next step by checking "Sign in / register with ORCID".

Option #2: If you do not have an OCRID account please create an ID following the respective instructions. This process is straightforward guiding you to the OCRID webpage at https://orcid.org/.



The system has sent an email to the email address you provided in the last step. Please click on the link inside this email to complete your registration. The receipt of the email and the registration should be finalized within one minute or less. Also, it may take a moment before you are redirected to the next step ("Done").



# Congratulations! Your registration is complete now. Proceed with abstract submission on page 7 of this guideline.



Please check or copy-and-paste the following link to your browser to be directed to the ScienceOpen abstract submission tool of the "*cGMP*: *Generators, Effectors and Therapeutic Implications Conference*" in Lübeck, Germany (2024). Please note that you must be logged in at ScienceOpen for the link to work.

## https://www.scienceopen.com/search#collection/a8ade16d-d46f-470f-bc62-6b36883c5e9d





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| Durchsuchen Abstract | Please upload your abstract in .pdf format using the template provided at <u>https://www.cyclicgmp.net/pages/2024/abstracts.html</u> No references are permitted. |  |





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O The datasets generated during and/or analysed during the current study are available in the repository: \*

• The datasets generated during and/or analysed during the current study are available from the corresponding author on reasonable request.

O Data sharing not applicable to this article as no datasets were generated or analysed during the current study.

O All data generated or analysed during this study are included in this published article (and its supplementary information files).

O The data that support the findings of this study are available from \* but restrictions apply to the availability of these data, which were used under license for the current study, and so are not publicly available.
Data are however available from the authors upon reasonable request and with permission of \*.

You may add a link here to your data sets and/or software at a standard data repository. We also strongly encourage you to cite your data in the reference section according to the Joint Declaration of Data Citation Principles.





I affirm that this conference abstract submission is my own work and that of my co-authors, that we have no unstated conflicts of interest, and, if applicable, that the material presented has been acquired according to ethical standards and approved by legally appropriate ethical committee(s).

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×

I have the permission of all co-authors to present this material at the cGMP conference.

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If you have done everything correctly, you will now receive this message. We will inform you by e-mail about the next steps. As a reminder (see also page 1) you must register as a regular conference participant in order to present your abstract at the conference. This does not apply to invited speakers, they are already registered.